



Position Title: Part-Time Community Organizer

Pay range: \$15/hour

Hours: 16 hours per week

Schedule: 3:30 p.m. - 7:30 p.m. Wednesday and Thursday; 8:00 a.m. - 5:00 p.m. Saturday

Term: Approximately 12 to 16 weeks from hire date

Location: Dimmit County, Texas (for example: Asherton, Carrizo Springs, or Big Wells, TX). This position is field-based with some online remote collaborative work required.

Benefits: 8 hours paid sick leave; paid holidays within the term

Reimbursable Expenses: partial internet stipend; mileage

Application deadline: Applications are currently under review and the **position will remain posted until filled.**

About Commission Shift

Commission Shift is a Texas-based public advocacy organization transforming our state oil and gas agency by working with and for the people of Texas to create pathways for shared governance.

The Railroad Commission of Texas (RRC) is our state oil and gas oversight agency. Contrary to what its name implies, the Railroad Commission has no authority over railroads. Instead, the agency oversees oil and gas development, coal and uranium mining, and gas utility service in Texas, among other functions. Too often, the Commission has promoted accelerated development of oil and gas -- to the detriment of natural resources and the environment, safety, and economic vitality.

Commission Shift's goal is to build broad public support from a wide array of stakeholder voices to advance changes at the RRC that improve the agency's function, transparency, and accountability to people and places impacted by the oil and gas industry. Our vision is for these changes at the RRC to benefit the climate while fostering consumer protection and choice, a clean environment, a stable workforce and a resilient economy.

Responsibilities

Community Outreach and Mobilization

- Assist in preparing for weekly meetings to be held in the assigned community.

- Recruit community members to attend and participate in local events, online Community Connect meetings, and virtual town halls.
- Support the preparation and coordination of community members to provide public input before the Railroad Commission of Texas during Open Meetings.
- Assist with coordinating local door-to-door canvassing and/or collecting petition signatures, both on-the-ground and online.
- Identify local venues, vendors, and businesses to support community events (i.e. restaurants, printing services).
- Assist with photographing events as needed.

Online Engagement and Support

- Support community members in filing online oil and gas-related complaints.
- Assist in facilitating virtual meetings and events via Zoom and Facebook Live.
- Distribute digital campaign materials and support social media outreach.

Data Input and Reporting

- Assist with compiling and maintaining accurate outreach data and online event tracking using sheets and forms in Google Workspace.
- Provide weekly written progress reports to the Program Coordinator.

Required minimum qualifications

- Good relationships in, and the ability to travel to Dimmit County communities, particularly Asherton, Carrizo Springs, Catarina, and Big Wells.
- Able to work with people from different walks of life, practice empathy, and actively listen to their viewpoints and concerns.
- Comfortable using online applications and computer software including Google Workspace (Gmail, Docs, Sheets, and Forms), Zoom, and Facebook.
- Strong attention to detail, excellent organizational skills, and the ability to manage time and expectations with respect to deadlines.
- Flexible schedule to attend community events outside of traditional business hours.
- Must be able to walk up to two miles without assistance, stand for long periods of time, and lift up to 25 pounds.
- Ability to communicate in English and Spanish in writing and verbally.
- Professional, warm, humble, approachable, and the ability to maintain confidentiality.

Technology Requirements

- Personal laptop and cell phone.
- Reliable phone and internet access allowing for multiple phone and video calls

per day.

How to apply

Send a resume or statement of interest (no more than two pages) via email to apply@commissionshift.org with the subject **"Part-Time Community Organizer."** Prepare to provide two professional references upon request.

Commitment to Equity, Inclusion, and Diversity

Commission Shift believes that corporate and institutional bad behavior disproportionately hurts the most marginalized people in society — including people of color, people from working class backgrounds, women, LGBTQIA+ individuals, and people with disabilities. We believe that these communities must be centered in the work we do. We strongly encourage applications from people with these identities or who are members of marginalized communities that are not listed here.

Commission Shift is an equal opportunity employer. Applicants will not be discriminated against because of race, color, creed, sex, sexual orientation, gender identity or expression, age, religion, national origin, citizenship status, disability, ancestry, marital status, veteran status, medical condition or any protected category prohibited by local, state or federal laws.